



LOWELL PUBLIC SCHOOLS

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TO: Liam Skinner, Interim Superintendent of Schools

FROM: Office of Finance and Operations

DATE: December 28, 2023

RE: Budget Transfer Request

The attached budget transfer request requires School Committee approval. If approved, the motion will transfer \$406,762.99 per the attached sheet labeled "Budget Transfer Form", which includes:

- 1) A transfer in the amount of \$5,000.00 from the LeBlanc Other Expenditure account and \$7,095.00 from the LeBlanc SA - Prof. Dev. to the LeBlanc SA - General Supplies account totaling \$12,095.00 due to the need for additional supplies.
- 2) A transfer in the amount of \$80,487.38 from the Daley Middle School Teacher account to the Daley SA - Prof. Dev. account totaling \$80,487.38 to offer a stipend to veteran Daley math teachers to chair meetings/Math study groups.
- 3) A transfer in the amount of \$5,000.00 from Lowell High School R.O.T.C. Transportation account to the Lowell High School R.O.T.C Equipment account totaling \$5,000.00 for equipment.
- 4) A transfer in the amount of \$5,166.81 from the Transportation- Contracted Services account to the Transportation - Regular Education account totaling \$5,166.81 for transportation costs.
- 5) A transfer in the amount of \$12,000.00 from the Transportation Software account to the Transportation - Regular Education account totaling \$12,000.00 for transportation costs.
- 6) A transfer in the amount of \$413.80 from the Transportation Supplies account to the Transportation - Regular Education account totaling \$413.80 for transportation costs.
- 7) A transfer in the amount of \$291,000.00 from the Intervention/Enrichment Tutors account to the Transportation - Regular Education account totaling \$291,000.00 for transportation costs.
- 8) A transfer in the amount of \$600.00 from the Intervention/Enrichment Tutors account to the Knowledge Bowl Supplies account totaling \$600.00 for Knowledge Bowl supplies.

Budget Transfer Form

TRANSFER FROM:

Account #					Account #				
Org.	Object	DESE Function	Description	Amount	Org.	Object	DESE Function	Description	Amount
93541106	530002	2200	LeBlanc Other Expenditure	\$ 5,000.00	93510112	544400	2300	LeBlanc SA - General Supplies	\$ 12,095.00
93510104	530002	2350	LeBlanc SA - Prof. Dev.	\$ 7,095.00	93510112	544400			
98510603	512903	2300	Daley Middle School Teacher	\$ 80,487.38	98537031	530002	2350	Daley SA - Prof. Dev.	\$ 80,487.38
99312606	577615	2300	LHS R.O.T.C. Transportation	\$ 5,000.00	99312606	577730	2300	LHS R.O.T.C. Equipment	\$ 5,000.00
99348006	530002	3300	Transportation - Cont. Svcs.	\$ 5,166.81	99348012	577615	3300	Transportation - Regular Educ.	\$ 308,580.61
99348009	541000	3300	Transportation Software	\$ 12,000.00	99348012	577615			
99348009	544400	3300	Transportation - Supplies	\$ 413.80	99348012	577615			
99337007	512301	2300	Intervention/Enrichment Tutors	\$ 291,600.00	99348012	577615			
					99327006	544400	2300	Knowledge Bowl Supplies	\$ 600.00
				TOTAL \$ 406,762.99					TOTAL \$ 406,762.99

Reason for Transfer:

See attached Memo



Department Signature

Total Request

Prepared by Office of Finance & Operations

12/28/2023

Date